

# Steps to Complete an Interview

## “Testimonies of Witness” Project

**Activity-** Interview a brother/sister in your assembly

**Goal-** Honor our elders, preserve the heritage of the Body of Christ, preserve the experiences at the campground and strengthen the vision of our young people, increasing their love for the Body of Christ.

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### STEPS IN THE PROCESS TO COMPLETION

**Step 1-** Supply your pastor with a copy of the “Letter to Pastor” and request permission to Participate in the “Testimonies of Witness” project.

**Step 2-** Consent from an elder to be recorded in an interview about how they found the Body of Christ, experiences at the campground and some key events in their walk with the Lord.

**Step 3-** Your pastor reviews the recording and approve it to be sent on to the next step. (Noting the time frame if there is anything the pastor believes something would not be appropriate or edifying for public consumption)

**Step 4-** Contact the project coordinator for information on uploading the video and related photos to a “DropBox”. E-mail is the best method, so all the correspondence can be easily passed on to the editors. The coordinator needs:

1. Interviewer’s name with email and contact phone number
2. Name of who was interviewed and where they attend church
3. Confirmation that your pastor has reviewed the recording
4. Any requested editing beyond taking out “slow” spots
5. Any photographs to insert into video & at what time frames ((I.E.- 05:30:05 to 05:55:23)
6. Any music to insert into video & at what time frames
7. Time frame location of where any photos should be inserted into video

**Contact:** Sis. Ashley Martin [atmillie18@gmail.com](mailto:atmillie18@gmail.com) or text 580-490-1977

**Step 5-** One of the editors will clean up the video by compressing the “slower” moving sections, inserting any photos into noted time frames during video and addressing the notes accompanying the video. The editor will contact the interviewing youth if there are any questions.

**Step 6-** When the editors work is completed, the project coordinator will contact the interviewing youth about how to access the edited video and allow their pastor to review it a second time.

**Step 7-** The interviewing youth needs to contact the project coordinator to confirm approval, or ask for additional edits. If additional editing is requested the editor will contact the interviewing youth. If approved the project coordinator will take the recording to the next step for posting.

**Final Step-** Post the video for general viewing